



Tony Evers, Governor
Joel Brennan, Secretary

New Rate Announcement: Witnessed Confidential Destruction – Paper

Active Rate Effective Date: July 1, 2021

Active Rate Expiration Date: June 30, 2023

Destruction Date: Upon the expiration of the current active rate

Pursuant to s. 16.61, Wis. Stats., the Public Records Board, attached to and administered by the Department of Administration, or Department, provides public records management, records storage/retrieval, records policy development/administration, and other records-related services to state agencies. Services are provided by the Department's Division of Facilities and Transportation Services (DFTS), Bureau of Enterprise Fleet, State Records Center (SRC).

The SRC now offers witnessed confidential destruction of paper records. This service includes the provision of a lockable bin, monthly bin retrieval/return according to a set schedule (with additional bin exchanges available at an additional cost), witnessed bin contents destruction, secure disposal of destroyed contents, and certification of destruction (available upon request). SRC services are provided by fingerprinted and background-checked SRC staff. The statutory authority for expenditures and the collection of revenue for these services is provided under s. 20.505 (1) (kb), Wis. Stats., Transportation, records and document services.

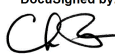
The monthly rates for the new witnessed confidential destruction of paper are as follows:

\$27 per bin per month (one monthly destruction [retrieval/return] included)

\$14 for each additional destruction

For further information regarding the utilization of this new service and rates, please contact Bill LaMay, Enterprise Section Chief, at (608)266-1597. For questions regarding the rate development and cost recovery, please contact Travis Martin, Budget and Policy Analyst, at (608)266-9660.

Authorized by:

DocuSigned by:

0B289D75359A430...

6/7/2021 | 8:47 AM CDT

Chris Patton, Deputy Secretary

Date

cc: Paula Veltum, DFTS Administrator
Tom Bowers, DFTS Bureau of Enterprise Fleet Director